**AT THE WORKSHOP MEETING**

of the Town Board of the Town of Newburgh held

at 1496 Route 300 in said township at 7:00 p.m.

on Tuesday the 26th day of September, 2023

**Present** Elizabeth J. Greene, Councilwoman

Paul I Ruggiero, Councilman

Scott M. Manley, Councilman

Anthony R. LoBiondo, Councilman

Gilbert J. Piaquadio, Supervisor

**Also Present** Mark C. Taylor, Attorney for the Town

Lisa M. Vance Ayers Town Clerk

Rachel Vazquez Deputy Town Clerk

*Meeting called to order at 7:03 p.m.*

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. MOMENT OF SILENCE**

**4. CHANGES TO THE AGENDA- Add 10C & 13**

**5. APPROVAL OF AUDIT:**

MOTION made by Councilwoman Greene to approve the audit in the amount of

$696,693.95 Motion seconded by Councilman Manley VOTE: Councilwoman Greene

yes; Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 5 yes; 0 no; 0 abstain; 0 absent.

**6. TOWN CLERK PRESENTS TENTATIVE 2024 BUDGET**

**7. POLICE: Hiring Full-Time Officer**

Chief Campbell requested to hire Jordan Farrell as a Full Time Police Officer pending his

physical and completion of his full-time paperwork. Starting salary of $80,208 per year.

Anticipated hire date of October 9, 2023.

Motion made by Councilman Manley to approve Jordan Farrell as a Full Time Police Officer.

Motion seconded by Councilman LoBiondo VOTE: Councilwoman Greene – yes;

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 5 yes; 0 no; 0 abstain; 0 absent

**8. CODE COMPLIANCE: Hiring Part Time Clerk**

Gerald Canfield, Code Compliance Supervisor, is requesting approval to hire Mary Dougan for

vacant part time clerk’s position in the Code Compliance Department. Ms. Dougan will need

to complete paperwork, physical, drug/alcohol testing and fingerprints. Hire date will be

contingent on her completing all the above and your approval. The earliest date of hire would

be on or after October2, 2023.

MOTION made by Councilman Ruggiero to approve hiring Mary Dougan as Part Time Clerk in

the Code Compliance Department. Motion seconded by Councilwoman Green VOTE:

Councilwoman Greene – yes; Councilman Ruggiero – yes; Councilman Manley – yes;

Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 5 yes; 0 no; 0

abstain; 0 absent.

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**9****. ANIMAL CONTROL:**

**A. T-94 Withdrawal T.A.R.A :**

Tracey Carvell of Animal Control requests authorization to use the T-94 account to pay for

veterinarian services from Flannery Animal Hospital for a total of $720.00 for feline services.

MOTION made by Councilman Ruggiero to approve T-94 withdrawal of $720.00 for feline

Services to T.A.R.A. Motion seconded by Councilman Manley VOTE:

Councilwoman Greene - absent; Councilman Ruggiero – yes; Councilman Manley – yes;

Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0

abstain; 1 absent.

**B. Discussion of Rates**

Tracy Carvell of Animal Control would like to open discussion regarding increasing boarding

and adoption fees for the Animal Shelter. Veterinary rates have increased over the last several

years. Town Board has agreed to discuss at a later meeting, date to be determined.

**10. ENGINEERING:**

**A. Chadwick Lake Filter Plant Resiliency Project Pall Filter Rental Agreement Extension**

Patrick Hines, Rep Engineer for Town of Newburgh presented Chadwick Lake Filter Plant

Resiliency Project Pall Filter Rental Agreement Extention. The NYC DEP has postponed the

Delaware Aqueduct Project until October 2024. The Town has a contract with Pall to supply a one

million gallon per day trailer mounted filter for use at the Chadwick Lake Filter Plant during the

NYC DEP Delaware shut-down.  HDR and the Engineering office has discussed the contract

extension with representatives of Pall. Three options were provided. After review with HDR we are

recommending Option #2. This option extends the existing contract with a $3,500.00 per month

reservation fee. NYC DEP has indicated that they are aware of the increased cost to the Town and

will amend the agreement with the Town to cover the increased costs to the Town for the delay.

Motion made by Councilwoman Greene to approve Rental Agreement Extension. Motion

seconded by Councilman Ruggiero VOTE: Councilwoman Greene – yes; Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor

Piaquadio – yes. Motion passed: 5 yes; 0 no; 0 abstain; 0 absent

**B. Matrix i-84 Distribution Center MS-4 Five Acre Waiver Request**

Patrick Hines, Rep Engineer for Town of Newburgh presented Matrix i-84 Distribution

Center MS-4 Five Acre Waiver Request. The subject project is before the Town of

Newburgh Planning Board for the construction of a proposed 595,900 square foot

warehouse distribution facility with associated trailer and car parking. A Stomwater

Pollution Prevention Plan prepared by Langan Engineers is under review by this office. The

Stormwater Plan identifies greater than five acres to be disturbed at any one time. The

applicants are requesting a waiver to disturb approximately 25 acres at any one time on the

project. A phased Soil Erosion Sediment Control Plan is proposed. The applicants have

identified that the proposed structure is in excess of 14 acres, making it impracticable to

limit disturbance to less than five acres.  The project SWPPP provides for additional controls

required when requesting a Five Acre Waiver, including a requirement that two Site

Inspections be conducted every seven calendar days and that all disturbed areas which

meet final grading must be stabilized within seven calendar days. Based on a review of the

SWPPP prepared for the project which incorporates additional requirements for the Five

Acre Waiver, this office takes no exception to the Town Board granting the project a waiver

of the five-acre maximum disturbance requirement.

Motion made by Councilman Manley to approve MS-4 Five Acre Waiver Request.

Motion seconded by Councilwoman Greene VOTE: Councilwoman Greene – yes;

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 5 yes; 0 no; 0 abstain; 0 absent

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**C. Proposal for Professional Services Roseton Hills Sewage Treatment Plant**

Patrick Hines, Rep Engineer for Town of Newburgh presented proposal for professional

services between the Town of Newburgh and MHE to further the Roseton Hills Sewage

Treatment Plant sewer system design improvements. This proposal is for the design and

bidding phases of the improvements to the Roseton Hills Sewer Treatment Plant. The

proposed improvements are identified in an Engineering Report prepared by this office,

and submitted to NYS Department of Environmental Conservation. The project has

received funding through the Orange County Community Development (CDBG) office in

the amount of $185,000. CDBG funding has a deadline to expend the funds by October

2024. This office is looking to prepare the design and construction documents for

permitting and public bidding of the improvements. Generally, the improvements consist

of replacement of the existing non-functioning sand filter with a new cloth disc filter in an

enclosure to meet effluent SPDES Permit limitations.  As identified in the attached proposal

the Engineering Report, Design and Bidding Phase services are to be provided at a lump

sum fee of $47,500. Additional services and Construction Phase services will be at Salary

Cost times a Factor in accordance with the attached documents.

Motion made by Councilman Manley to approve Proposal for Professional Services Roseton

Hills Sewage Treatment Plant contingent on Mark Taylor review of proposal. Motion

seconded by Councilman LoBiondo VOTE: Councilwoman Greene – yes; Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor

Piaquadio – yes. Motion passed: 5 yes; 0 no; 0 abstain; 0 absent

**11. HIGHWAY:**

**A. Start Process to Hire 5 Full Time Laborers**

Mark Hall, Highway Superintendent, is requesting permission to start the process to hire

5 Full Time Laborers for the Highway Department. The positions are available within our

budget.

MOTION made by Councilman Ruggiero to approve process to start hiring 5 Full Time

Laborers. Motion seconded by Councilwoman Green VOTE: Councilwoman Greene – yes;

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 5 yes; 0 no; 0 abstain; 0 absent.

**B. Start the Process to Hire 3 Full Time MEO 1A’s**

Mark Hall, Highway Superintendent, is requesting permission to start the process to hire

3 Full Time MEO 1 A’s for the Highway Department. The positions are available in our

Budget.

MOTION made by Councilman Ruggiero to approve process to start hiring 3 Full Time

MEO 1A’s. Motion seconded by Councilwoman Green VOTE: Councilwoman Greene –

yes; Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 5 yes; 0 no; 0 abstain; 0 absent.

**C. Transfer Request**

Mark Hall, Highway Superintendent, is requesting approval for the following budget

transfers:

**FROM: TO: AMOUNT:**

D.5110.5412 D.5112.5412 $70,000.00

General Repairs Permanent Improvements

Street Paving & Resurfacing Street Paving & Resurfacing

D.5142.5413 D.5112.5412 $70,000.00

Sand, Salt, Calcium, etc. Permanent Improvements

Street Paving & Resurfacing

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Motion made by Councilman Manley to approve budget transfers. Motion seconded by

Councilman LoBiondo VOTE: Councilwoman Greene – yes; Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion

passed: 5 yes; 0 no; 0 abstain; 0 absent

**12.** **SCHEDULE PUBLIC HEARING: Hotel Occupancy Tax Extension Local Law**

Public Hearing for Hotel Occupancy Tax Extension Local Law scheduled for November 13,

2023 @ 7:00 pm.

MOTION made by Councilman Ruggiero to approve scheduled Public Hearing for

November 13, 2023 & 7:00 pm. Motion seconded by Councilwoman Green VOTE:

Councilwoman Greene – yes; Councilman Ruggiero – yes; Councilman Manley – yes;

Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 5 yes; 0 no; 0

abstain; 0 absent.

**13. BOARD OF ASSESSMENT: Re-appointment of Paul Zalanowski**

Gil Piaquadio, Town Supervisor, presented re-appointment of Paul Zalanowski as a member

of the Town of Newburgh Board of Assessment and Review.

MOTION made by Councilman Lobiondo to approve Re-appointment of Paul Zalanowski as a

member of the Town of Newburgh Board of Assessment and Review. Motion seconded by

Councilwoman Green VOTE: Councilwoman Greene – yes; Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion

passed: 5 yes; 0 no; 0 abstain; 0 absent.

**14. ADJOURNMENT**

MOTION made by Councilman Manley to adjourn the meeting at 7:22 p.m. Motion

seconded by Councilman Ruggiero. VOTE: Councilwoman Greene – yes; Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor

Piaquadio – yes. Motion passed: 5 yes; 0 no; 0 abstain; 0 absent

*Meeting adjourned at 7:22 p.m.*

*Respectfully submitted,*

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Lisa M. Vance Ayers Rachel Vazquez

Town Clerk Deputy Town Clerk